

BYL NAIR CHARITABLE HOSPITAL AND T.N.MEDICAL COLLEGE, MUMBAI-9.

S T A F F S O C I E T Y

AMENDED CONSTITUTION 1996

1. MEMBERS:

The Dean, Full-time and the part-time members of the teaching Staff of T.N.Medical College at or above the level of the lecturers shall be the members of the Staff Society. The appointment letter should specify that lecturers are on regular basis and not on adhoc basis, so that lecturers who are on regular basis can only become members of the Staff Society.

The members of the Staff Society who have retired, demonstrators, ~~House Officers~~ Registrars (now known as Resident Doctors) will be ASSOCIATE MEMBERS of the Staff Society. ASSOCIATE MEMBERS are entitled to take part in all the Scientific functions of the Society.

UNDERGRADUATE students shall not attend any meeting or functions of the Staff Society.

SUBSCRIPTION:

A special GBM approved that the membership subscription of the Staff Society shall be Rs.75/- per annum from 1996 (Rs.50/- subscription and Rs.25/- for memento) which is payable in advance in the beginning of the year before 31st January each year.

There is no fee for Associate Membership. The ASSOCIATE MEMBERS shall have no right to vote.

The amount payable for Social functions shall be decided from time to time by then governing Managing Committee.

2. RETAINER FEE:

The retainer fee will be as per the approval of the Gen. Body meeting of 16.1.1996 and will be of Rs.10/- from the members of Staff Society who are going abroad for a period of more than 6 months/ transferred to other Municipal Institution

3. AIMS AND OBJECTS:

- a. To promote a feeling of "Comraderie" among members.
- b. To promote the interchange of ideas among them by arranging Social functions and by holding meetings to discuss the clinical and scientific material from these institutions or from elsewhere.
- c. To record and publish the transaction of the Society.

4. OFFICE- BEARERS:

As approved in the special G.B.M. held on 16.1.1996, the senior-most of the Staff Society members of the T.N.M.C. and Nair Hospital will be nominated for the post of President, subject to his/her not retiring before the completion of his/her tenure.

The second seniormost of the Staff Society members of the T.N.M.C. and Nair Hospital will be nominated as the Vice- President.

In case, more than one members qualify for the office of the President or that of the Vice-President, the Managing Committee shall take the decision and this will be binding.

5. THE SECRETARIES:

There shall be two joint secretaries elected annually who shall,

- a. Arrange for meetings, demonstrations, lectures and socials.
- b. Keep the minutes and notes of all such meetings and lectures.

6. MANAGING COMMITTEE:

The Managing committee shall consist of a nominated President, a Vice President, the Dean (Ex-officio member) and the following elected members: Two joint secretaries, one treasurer, one Editor and five members. The five members of the Managing committee shall belong to any department provided that not more than one member shall represent a single department.

7. The Managing committee shall select the material to be presented before Quarterly meeting and shall also attend to the general management of the Society.

8. ATTENDANCE 70%

The attendance at the Quarterly Meeting shall be compulsory unless reasonably excused after a written apology, for all the members of the Staff Society. Each member has to attend at least 70% of the total meetings held during the year. As a motivation members with 100% attendance during each year should be felicitated. The Scientific meeting shall be open to the members of the Staff Society. It shall also be open to the medical staff of the college or hospital who are not entitled to be members of the society.

9. The Scientific Meeting shall consist of a discussion in the subjects selected by the Managing Committee. These subjects should ordinarily be of a medical nature but other subjects may be introduced. Additional Scientific meeting can be arranged on request and it can be arranged as a half day seminar on Saturdays.

10. The secretaries shall send an intimation to all the members of the Society at least 3 days before the ordinary and general meetings.

11. THE ANNUAL GENERAL BODY MEETING OF THE STAFF SOCIETY shall be held in the month of January for the following purpose:

- a. Election of the Office-Bearers and Members of the Managing Committee for the year, which shall be by ballot and on candidates duly proposed and seconded by members by submitting their names to the secretaries one week before the meeting.
- b. Adoption of the Annual Report and Audited Statement of A/C
- c. Consideration of any new rule and regulation of which at least two weeks previous notice in writing has been given by a member.
- d. Any member wishing to move an amendment should give at least two weeks notice in writing to the secretaries.

12. On a requisition signed by $\frac{1}{3}$ of the members, a special general body meeting be held for any special purpose.

13. All questions at the meeting shall be decided by the vote of majority of the members present.

14. QUORUM:

The quorum required for the Annual and Special meetings shall be one third of the total members. If one third of the members are not present at the appointed time, then the meeting shall be adjourned for 15 minutes and then held even in the absence of the quorum.

15. All the papers read before the Staff Society, unless the work representing the papers is carried out under the auspices of any other body, shall become the property of the Staff Society and these will be published as decided upon by the Managing Committee. The members reading papers should inform the Staff Society if the same has been published or read elsewhere.

16. TRANSACTIONS:

Transactions of the Research Society may be sent to or allowed to be published in the Medical Press with the permission of the President.

17. VISITORS:

Members of the Staff Society may bring for the Scientific meeting visitors who are members of the Medical and Allied professions with the permission of the President.

The President may also invite distinguished persons to attend the functions, to read papers or to present cases.

18. FELICITATIONS:

All felicitations shall be by a tea-party except the annual social-get-together in which function should be in the form of a dinner/lunch. At the said annual function, the members of the Staff Society who retire by super-annuation or retire voluntarily or leave the institutions after ten years of continuous association as member of the Staff Society, shall be felicitated with a suitable memento with voluntary contribution from the members

The memento shall bear the following inscription.

T.N.MEDICAL COLLEGE AND BYL NAIR CHARITABLE HOSPITAL
STAFF SOCIETY

PRESENTED TO

DR. _____

FOR HIS/ HER ASSOCIATION WITH THESE INSTITUTIONS.

DATE _____